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| Attended: Mrs Hughes, Mrs Brooks, Mrs Campbell, Mike, Paula, Elma, Jemma, Louise, Michelle |
| Apologies: Aimee, Becca, Rhona, Kathleen |

| **Agenda Item** | **Update and Actions** |
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| **NB: no minutes from previous meeting** | * **Michelle to follow-up and send out** |
| 1. Fundraising – Family Disco | * Good experience and turn out (approx. 70 people) * Bowling Club will offer club for free for future fundraising events * Teddy won by Arnie Sim * Approx £500 funds raised |
| 1. Fundraising – soup & sweet | Next Parent Council event to be arranged – date TBC |
| 1. Fundraising – Bingo Night | To be organised by the teachers – date TBC |
| 1. Fundraising – Tipsy Tea Party | TBC – suggestion to run in the summer; perhaps link up with the Rotary? |
| 1. Charity Status and keeping volunteers safe | Notifiable events – not a statutory obligation to notify OSCAR – but if we do have fraud, financial loss etc it would be beneficial to report it.  Good practice: to have two people counting money before being handed to treasurer; to complete a signed mandate confirming the money handed to the treasurer   * Good practice will apply to discos and other fundraising activities going forwards |
| 1. General Data Protection Regulations (GDPR) | * BCC all names in emails going forwards * Louise to get a template so that all Parent Council Members can confirm it’s ok to use their email address and share it among the parent council |
| 1. Parent Council Chair Meeting | Mike attended and has a copy of the notes should anyone want to |
| 1. Uniform Provider | Currently available via Tesco and David Sports. New supplier in Blackburn is available – is this something that the school should investigate more. Like that it is a local company.   * Mrs Hughes to invite Blackburn supplier to next parent council meeting so we can check quality etc |
| 1. Drumming Concert | No. of parents limited due to capacity restrictions. Good feedback from the children who all enjoyed the practice and concert. Informal feedback from parents who attended was really positive and very impressed with the level of talent.  12 days of drumming and 13th day the concert – no charge for this and unsure when this opportunity will arise again. |
| 1. Free Drama Group | Mike highlighted potential opportunity   * Mike to find out more information and share with the parent council |
| 1. Sports workshops - nutric | * Mrs Campbell to look for more information on this and share with parent council |
| 1. Pupil Equity Fund | To close the poverty related attainment gap - £1200 for every child who gets free school meals in the school. £18K in 2017/18 was use to purchase:   * Education City Home Access for everyone * Numicon – a practical maths resource for P1-P4 * New reading books P4-P7 * Additional PSA hours   AHW will receive £24K in 2018/19 – ideas being explored for this funding include:   * Release of teachers to do more family learning * Additional PSA to work with individual children eg who might be anxious and impacts on ability to learn   Recognise that 2017/18 has benefited everyone in the school and not just those affected by poverty related attainment. Going forwards, AHW are committed to using the money in service of those who need this – identifying the root cause and how to resolve issues. School is asked to show the difference the change is made on an annual basis eg increase pupil attendance. |
| 1. Breakfast Club | Runs at no cost to the school; approximately 10 kids attend and running very successfully. Kids enjoy the morning and like the support they get with homework |
| 1. Full Scale Evacuation | First full scale evacuation went very well from school perspective. Kids were very calm and worked well together to evacuate the school. Some lessons learned include:   * Incident Management Team will wear high-vis vests so they can be identified   Plan for summer term is to do an inside and outside danger – starting with the outside danger (eg some cows have escaped from the field).   * Mrs Hughes will put a note in the newsletter to keep parents updated on when the evacuation takes place. |
| 1. Health Week | First health week w/c 21 May |
| 1. Sports Day | Friday 25th May  Thinking about mixing things up a bit – for example   * so races are in the morning and potted sports in the afternoon * Invite parents and carers along for a picnic lunch * Invite Ice-Cream van along for the kids instead of buying a lolli – suggestion to invite Carol the Ice-Cream Van as local business owner * Mrs Brooks will ask Carol what’s possible * Tip Top Tracks will fund/sponsor the kids ice-cream on the day |
| 1. Sun Safe Session | Mrs Littlejohn will return for sun safe session w/c 14 May . Question on whether Parent Council want to fund purchase or bands @ 50p per band (approx. £70) – which change colour depending on the UV. When it changes to a certain colour, that tells the children when to apply sunscreen.   * Parent Council agreed to fund 1 band per family with parent option to purchase additional bands if required – approx. £50 |
| 1. Extended Nursery Hours | Now open from 8am – 6pm Monday to Friday. Positive feedback from parents and children to date. Parents feel the times offer more flexibility and fit in better with family/work life.  Good number of children attend lunch and children are doing really well with the cutlery and eating meals.  Some children are tired by the end of the week and have option to sleep in the story corner if needed. |
| 1. Occassional Days | Suggested as Fri 8 Feb 2019 and Mon 3rd June 2019. Will be confirmed at a later date |
| 1. Green Dog Wardens | Alison and Jen (Dog Wardens) attended assembly with their dog Folly. Spoke about being a responsible dog owner and demonstrated how to deal when a strange dog approaches them. Gave children some insights into dog psychology and how to be a ‘stone’ and be really boring until the dog goes away.  Children really enjoyed the assembly and got involved in creating posters, slogans etc and Alison and Jen said they were excellent – highest quality had seen in a long time. Most appropriate slogan is “*green dog walkers are clean dog walkers*” and this along with more contributions from children will be placed on the poster.  Children could choose a gonk or a badge and pet Folly on the way out. Alison and Jen would come back at anytime to speak to P7’s as they were at Dalguise on the day.  Gemma has been filling the bottle bags at the school (donated by member of community council) and also requested a dog waste bin. Noticeable difference has been seen at the school.   * Parent Council to fund poster for outside the school £63 + VAT from Rood Signs. * Mrs Hughes to pull poster/slogans designs together and forward to Rood Signs   Suggested wording for poster (surrounded by winning posters and slogans):  ALEHOUSEWELLS C.A.R.E.S (with dog paws instead of dot) |
| 1. School Disco | Shorts n’ Shades Disco, Thurs 7th June  Music needs to be more age appropriate. |
| 1. Parent Issues | A parent raised concern about children being left alone with no-one to play with and that parent helpers tend to congregate in one space which leaves areas unattended. Ask is for parent helpers to space themselves around the playground so can cover all areas.   * Mrs Hughes to raise with those concerned |
| 1. Local Councillors attendance at Parent Council meetings | Should we invite Local Councillors – yes   * Louise will send invite to attend future parent council meetings |
| 1. Free Trees | Louise had email about free trees for the school – handed information to Mrs Hughes for consideration. |
| 1. Library Books | Full titles are not being recorded when books are borrowed which is causing confusion. Looking to purchase a “readers card” for each book – could be introduced for approx. £100. Could Parent Council fund this?  Concern raised about the cards falling out of book pockets and getting lost – could bar code scanner be used instead?   * Louise to look at options for managing library better |
| 1. Parent Council | Next meeting Tues 29th May |