ALEHOUSEWELLS PARENT COUNCIL MINUTES 9/10/2018

ATTENDEES: Paula buchan, Jemma Buxton, Alistair McLennan, Aimee Urqhart, Vicky Paterson, Louise Thorburn, David Inglis, Julie Allan, Melissa Adam, Mrs Campbell, Mrs Hughes, Mrs McLaughlin, Elma Wood, Rhona Stewart, Mike Low

APOLOGIES: Michelle Shek

* Paula went over previous minutes from 12/9/2018.
	+ Disco raised £283.76
	+ Banner now in place
	+ Nursery security gates now in place
* Aims and Objectives of Parent Council to be added to school website, school newsletter and on to the Facebook page.

**ACTION:** Parent council poster/info sheet to be made noticeable in playground.

* Melissa suggested breaking down what the Parent Council do down so parents can choose what they want to get involved in, such as fundraising etc. Vicky suggested parent council Facebook page but decision was to promote the current Facebook page better.

**ACTION:** Mrs Hughes to put a reminder in the newsletter to follow the Facebook page.

* To better promote the Parent Council with new parents to the school it was suggested to make a Parent Council pack to distribute with P1 introduction pack. It was also suggested a member of the Parent Council should attend the new P1s intro parents meeting .

**ACTION:** Ongoing

* Vicky suggested that parents who are struggling with school/children should be encouraged to seek support from one another. Discussion took place whether this would be better on a one-to-one basis. Aimee suggested a parent advocate.

**ACTION:** Mrs Hughes to put something in the newsletter and to be put onto the Facebook page.

* Disco raised £283.76. Two people to count the money after the Disco, one person must be a member of the Parent Council.

Discussion took place re parents staying at the disco who were not on duty but rather stay because child is upset. Decision was that parents can stay but to stay in the foyer to see if child manages to settle.

Next Disco is November 1st. There will be best fancy dress prizes for upper and lower stages, boy and girl. Aimee to get prizes.

* Christmas fair 10am - 12noon on Saturday December 1st, school run.

Parent Council asked if they could have some space at the Christmas fair to sell some tables for crafters. This was agreed by Mrs Hughes and Parent Council will sell approx. 9 tables for £15 per table which will be set up in the P3 area. The Parent Council will have a teddy table which will be charged at £1 a go that guarantees a prize (of a teddy!)

**ACTION:** Appealing for teddies/crafters to be put on Facebook and for teddies in newsletter.

* Julie suggested a club 100/200/300. Discussion took place re what it is and was decided this would probably be quite a successful and easy way of raising funds.

**ACTION:** Julie to organise this.

* Quiz night at the bowling club for 1/2/19 is booked.

School Bingo 26/4/19.

Summer fair 22/6/19 (last year took in £328).

* Summer fair 2018 was discussed as didn’t take in a lot of money but the aim of it was more for a community feel to it. It was felt that this was successful and similar would happen this year but possibly raffle/tombola to try to raise some more money for funds.
* Christmas letters was another suggesting for fundraising this year. Children pay £2.50 for a pack which is distributed by the Parent Council. The child then completes the pack and it will be taken back to school. A unique letter will be sent to the childs home address from Santa.

**ACTION:** ongoing

* Children with additional support needs. Parents allowed to stay at disco, should say before hand so they are not counted as a parent helper as they are purely there for supporting their child.

Parents have asked for staff training for ASN children. Sensational is a group that would come out and train staff. Decided that staff already do adequate training but Mrs Hughes did suggest that Sensational could come and do training for parents, and would discuss this with the staff and get back to us.

Mrs Hughes looking into secure gates for the school entrances rather than dog leg gates. Council haven’t given definite answer for this as of time of meeting, although 2 people have been out to price it.

**ACTION:** Alistair to write a letter of support to council for secure gates.

* From now on there will be set items on each agenda.
	+ Fundraising
	+ Head teacher report
	+ Treasurer report
	+ School wish list (once a term)

Let Michelle know agenda items BEFORE the meeting.

* Minutes of the Parent Council meetings will be added to the school websites so all parents can access these.
* Panto buses cost £420

Mrs Hughes gave Alistair an invoice for £406 for blocks.

* AOCB

Paula asked that she be informed of things going on within the school eg nursery jumpers.

A nursery representative will come along to future Parent Council meetings.

* Mrs Hughes spoke about funding for Parent Council.

**ACTION:** Michelle to email Christine McLennan re Parent Council funding.