**ATTENDEES:** Elma Wood, Charlie Moynagh, Michelle Shek, Louise Thorburn, Vicky Paterson, Mrs Hughes, Rhona Stewart, Mike Low

**APOLOGIES:** Jemma Buxton, Alistair McLennan, Aimee Urquhart, Mrs Morrison, Mrs Campbell

**STANDING ITEMS**

1. **Minutes from last meeting**

* Minutes seconded and agreed

1. **Head teacher report**

* Started the year with 131 pupils; which includes 5 new pupils; Nursery numbers are down, but this is reflective across the local community
* Transition into Nursery into P1 easier for pupils given the longer nursery days, they’ve adapted quickly
* New outside learning space has been installed; new gates installed, and solar panels installed
* Aberdeenshire Council is moving away from visiting specialists, so Mr Swanson is providing PE and Mrs Moore is providing Bounce back (to promote health and wellbeing)
* PEF – Pupil Equity Fund (£26K) – this supports the release of Mrs Brooks 1 day per week to do family support work and provision of Mrs Hendrick undertaking pupil support work 15 hours a week over 4 mornings which includes the running 3 clubs: Storytime club P1-P3; Drop-in over lunchtime; singing group P4-P7 which might become a choir; breaktime toys trolley now running itself; seasons for growth will also be available
* School Budget for 2019/20 – budget has dropped because school roll has dropped. Per capita budget is £4958 = £38 per pupil; 50% of this was used up in 2018/19 for the photocopier (lease and photocopying)
* New homework diaries – these are a cheaper version than the previous ones and well received

Parent council raised again the value in asking for parents to donate items that are regularly used/needed to support the curriculum and kids learning. Not necessarily asking parents to donate per child, but to donate what they can from a specific list. Option to have an ‘donation box’

***ACTIONS***

* *Mrs Hughes to speak to staff about ‘essential’ kit that might be needed and liaise with Louise to get this advertised as part of the communication leaflet*

1. **Treasurer report**

* Treasurer absent
* Elma volunteered to undertake the end of year accounts with a view to a new treasurer being appointed at the upcoming AGM – approved by parent council
* Balance stands at £1737 but there are still cheques to be cashed

1. **School wish list (once a term)**

* Funding to be approved around improvement plan

1. **Fundraising**
   * Challenge 500 – decided not to run this in 2019/20 as impacted on wider community fundraising; it will run every 2nd year

* Fundraising targets/events to support improvement plan which is around Literacy, Numeracy and Health & Wellbeing
* Disco on 19th September
* Commission from Above All will be calculated and shared with the school

***ACTIONS***

* *Charlie to check stock and purchase anything needed and check with Jemma on advertising for volunteers;*
* *Louise to print and laminate tickets*

**ADDITIONAL ITEMS**

1. **Improvement Plan – ideas from parent council on how to support this**

* This is being written and will be sent out as soon as completed

1. **Amazon Smile**

* Louise confirmed this is a simple process to sign up to, just need email address, bank account and charity number – parent council approved this and Louise to sign us up to Amazon and Easy Fundraising and promote via leaflet

1. **CCTV**

* *Carry forward to next meeting – Jemma to talk to this*

1. **Opportunity for Parenting classes**
   * Community Learning and Development offer a range of 1-day courses that can help with parenting skills – how can the school and CLD connect more to promote the courses that are available to parents; these are free course that can be arranged to meet demand
2. **Communication**

* Discussion over different methods of communication available between parents and school

***ACTIONS***

* *Louise to draft leaflet promoting communication, FaceBook, website, AGM and CLD*
* *Mrs Hughes to arrange for leaflet to be distributed to parent forum*

1. **School Uniform**

* Charlie will be the point of contact for collection of uniforms to be passed on.

1. **Facebook posts**

* Was disappointed to see the posts on Kemnay Parents page at the start of the summer. School request that parents approach the school first and foremost to get a full understanding of the situation rather than posting personal opinion on social media.

AGM – come along, enjoy a cuppa a slice of cake and be part of the Alehousewells Parent Council – your school needs you!

**USE OF EDUCATIONAL ESTABLISHMENTS 2019/20**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Establishment** | **Group** | **Accommodation Requested** | **Dates & Times** | **Janitor/Caretaker Needed**  **Y/N** | **Comments** |
| Alehousewells Primary School | Parent Council | Class Area | Wed 28 Aug 2019  6.30pm | N | Parent Council Meeting |
| Alehousewells Primary School | Parent Council | Hall | Wed 11th Sept 2019  6.30pm | N | AGM |
| Alehousewells Primary School | Parent Council | Hall | Thurs 19 Sept 2019  6pm – 9.00pm | Y | Disco – Buddies |
| Alehousewells Primary School | Parent Council | Class Area | Tues 1st Oct 2019  6.30pm | N | Parent Council meeting |
| Alehousewells Primary School | Parent Council | Hall | Thurs 31st Oct 2019  6pm – 9.00pm | Y | Disco – Halloween |
| Alehousewells Primary School | Parent Council | Class Area | Wed 20 Nov 2019  6.30pm | N | Parent Council Meeting |
| Alehousewells Primary School | Parent Council | Hall | Wed 27th Nov 2019  5.30 – 9.30pm | Y | Xmas Shopping night |
| Alehousewells Primary School | Parent Council | Class Area | Tues 14 Jan 2020  6.30pm | N | Parent Council Meeting |
| Alehousewells Primary School | Parent Council | Hall | Thurs 6 Feb 2020  6pm – 9.00pm | Y | Disco – PJ Party |
| Alehousewells Primary School | Parent Council | Class Area | Wed 29 April 2020  6.30pm | N | Parent Council Meeting |
| Alehousewells Primary School | Parent Council | Class Area | Tues 2nd June 2020  6.30pm | N | Parent Council Meeting |
| Alehousewells Primary School | Parent Council | Hall | Thurs 11 June 2020  6pm – 9.00pm | Y | Disco – Shorts n Shades |
| Alehousewells Primary School | Parent Council | Hall & Caterpillar Nursery | Sat 20 June 2020  9am – 2pm | Y | Summer Fair |