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| **2018/19 Parent Council Members:** Mike Low (Chair), Alistair McLennan (Treasurer), Michelle Shek (Secretary), Louise Thorburn, Vicky Paterson, Rhona Stewart, Jemma Buxton (Fundraising Lead), Aimee Urquhart, Elma Wood, Charlie Moynagh, Mrs Hughes, Mrs Morrison, Mrs Campbell  **Apologies:** Alistair McLennan (Treasurer), Vicky Paterson, Jemma Buxton (Fundraising Lead), Aimee Urquhart, Elma Wood, Charlie Moynagh | |
| **Attended**: Mike Low, Michelle Shek, Louise Thorburn, Rhona Stewart, Mrs Hughes, Mrs Morrison, Mrs Campbell | |
| **Agenda Item** | **Update and Actions** |
| 1. Welcome | Welcome from Mike |
| 1. Apologies | Alistair McLennan (Treasurer), Vicky Paterson, Jemma Buxton (Fundraising Lead), Aimee Urquhart, Elma Wood, Charlie Moynagh |
| 1. Chairman’s report | Mike acknowledged it’s been a tricky year with social media naughtiness but have overcome this; disappointed that more people could not attend the AGM; thank you to everyone who made it and the teachers  Option to carryout parent council meetings as webinars – add to agenda for future discussion. |
| 1. Head Teacher report | Echo Mike and a big thank you to everyone in the parent council and staff for hard work and dedication throughout the year – with school budgets being cut and cut and cut, any additional fundraising is crucial to extent the learning opportunities for the children – so thank you to everyone who’s |
| 1. Treasurers report | In the absence of our treasurer, Louise summarised the accounts. Overall summary, we took in less than we paid out by a sum of around £762.  Closing balance £1697.62 (accounts still to be audited)  Acknowledge the larger expense items which are ‘one-off’.  Reconfirmed the critical nature of showing a united front to fundraising and promotion of fundraising events. |
| 1. Stand down of existing office bearers | All office bearers stood down |
| 1. Election of Office Bearers | Chair Person: Mike nominated; Louise seconded  Election of office bearers will take place at the next meeting on 1st October. |
| 1. Election of Committee Members | **Parents** (in addition to office bearers above)  Aimee – confirmed in absentia  Charlie – confirmed in absentia  Elma – confirmed in absentia  Louise  Michelle  Rhona  **Teaching Staff**  Mrs Hughes  Mrs Campbell  Mrs Morrison |
| 1. AOCB | Suggestion to send out ‘sigh up’ letter to parent forum asking every parent to sign up to attend one parent council a year. To be added as agenda item for 1st Oct. |