

Alehousewells Parent Council - Minutes of Meeting



Location	School & Microsoft Teams	Date & Time	24 th January 2023, 6.30pm
Attendees	Carol Hughes (Head Teacher), Mary Thomson (Chair), Faye Emslie (Vice Chair), Anna Soper (Secretary), Michelle Morrison (Nursery), Samantha Fleming		
Apologies	Laura Laoye, Charlie Moynagh, Mike Low, Mandy McLean, Lara Sangster		
Agenda	<ol style="list-style-type: none"> 1. Chair's Report 2. Treasurer's Report 3. Head Teacher's Report 4. AOB 		

Item No.	Discussion Points	Actionee	Due Date
1.	<p>Chair's Report</p> <p>Mary has received costings for musical equipment, however costs are currently being clarified. Mary will provide an update once more information has been received.</p>	Info	N/A
2.	<p>Treasurer's Report</p> <p>Current bank balance is £2,168.16 with £11.00 still outstanding for Santa books. Discussions with bank relating to signatories and online banking still ongoing and are proving difficult.</p>	Info	N/A
3.	<p>Head Teacher's Report</p> <p>Current School Roll – 124, three (3) new pupils started in January Staffing – Pupil Support Worker Mrs Julie McIntosh is due to start on 6th February 2023.</p> <p>Mrs Hughes has received approval to proceed with the quotation for the Sensory Garden. A lottery application for funding has also been submitted and hopefully the garden will be finished by summer this year.</p> <p>The Positive Relationship Policy was distributed to parents for feedback at the end of last year. One response has been received and the feedback was incorporated. Final review with teachers will be done next and then the document shall be issued and trials commence.</p> <p>Homework Questionnaire 2023 was reviewed by the attendees during the meeting and will be shared with parents once final review with teachers has been completed. Results to be discussed during next meeting.</p> <p>Standard and Quality Improvement Plan document was recently updated based on the reflection of the last school year. A Quality Improvement Visit is scheduled for 16th March 2023. Members of PTA may be asked to participate and will be contacted nearer the time if required.</p> <p>An email regarding Food Hygiene and Events has been forwarded to the PTA email address. Mary will try and obtain login details in order to access and review.</p>	<p>Info</p> <p>Info</p> <p>Info</p> <p>Info</p> <p>MT</p>	<p>N/A</p> <p>N/A</p> <p>N/A</p> <p>N/A</p> <p>10/02/2023</p>

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Item No.	Discussion Points	Actionee	Due Date
	<p>Nursery Update</p> <p>Current Nursery Roll – 35, six (6) new children started in January Staffing – Currently seven (7) members of staff with one (1) Early Years Practitioner temporarily employed until end of summer 2023.</p> <p>The number of viral infections is currently high therefore all preventive measures are in place to reduce the risk of spreading.</p> <p>There are plans in place for the nursery to use the old caterpillar room again and turn it into a multipurpose room/dining area.</p> <p>Mrs Morrison thanked the PTA for the Christmas books, the children very much enjoyed the festive period.</p>	Info	N/A
4.	<p>AOB</p> <p>Disco The date of the next disco has been confirmed as 23th February 2023. Ticket sale to be organised and arrangements passed on to Mrs Hughes for the newsletter.</p> <p>Disco Code of Conduct was discussed, Mary will update accordingly and return.</p> <p>It has been agreed, that P1/2 – P3/4 children will take their break during the disco in the old caterpillar room while P4/5 – P7 children will remain in the hall. The old caterpillar room shall be open for the break only, when drinks and snacks will be served.</p> <p>List of helping parents in grid format to be provided to Mrs Hughes prior to the disco.</p> <p>Fence Painting Painting of the fence has been postponed until the weather improves.</p> <p>Next Meeting Date of next meeting agreed as Tuesday, 2nd May 2023 at 6.30pm. This will be in person at school, however there will also be an option for virtual attendance.</p>	<p>PTA</p> <p>MT</p> <p>Info</p> <p>PTA</p>	<p>31/01/2023</p> <p>03/02/2023</p> <p>N/A</p> <p>17/02/2023</p>