

Alehousewells Parent Council - Minutes of Meeting



Location	School & Microsoft Teams	Date & Time	2 nd May 2023, 6.30pm
Attendees	Carol Hughes (Head Teacher), Mary Thomson (Chair), Faye Emslie (Vice Chair), Anna Soper (Secretary), Laura Laoye (Treasurer), Michelle Morrison (Nursery), Samantha Fleming, Charlie Moynagh, Gillian Campbell (SfL)		
Apologies	Mandy McLean, Louise Thorburn, Graeme Asher		
Agenda	<ol style="list-style-type: none"> 1. Chair's Report 2. Treasurer's Report 3. Head Teacher's Report 4. AOB 		

Item No.	Discussion Points	Actionee	Due Date
1.	<p>Chair's Report</p> <p>Costings for musical equipment have been reviewed and unfortunately the execution is currently not feasible.</p>	Info	N/A
2.	<p>Treasurer's Report</p> <p>Current bank balance is £2,641.94. It has been noticed that in the last two years the accounts have not been submitted to OSCR, this is currently in progress. Signatories and online banking issues have now been resolved with the bank.</p>	Info	N/A
3.	<p>Head Teacher's Report</p> <p>Next school year is already being planned with an expected School Roll of 125. Classes have not yet been identified Staffing – Mrs Laird will be returning from maternity leave.</p> <p>The home work survey has been reviewed and results shared with parents. It has been decided to continue with reading home work only this term, this will however be reviewed at the end of the term.</p> <p>Upcoming events</p> <p>Coronation Day celebrations and activities will take place on Friday, 5th June 2023 with parents being able to join for a picnic.</p> <p>Sports Day is currently scheduled for 23rd May 2023, PTA will discuss availability for the offering of refreshments to parents and will advise the school of the outcome.</p> <p>Bikeability has started with P6 in Level 2, P5 pupils will be beginning in Level 1 shortly.</p> <p>M&M Production will be presenting The Secret Garden on 31st May 2023.</p> <p>First Aid training for P5 to P7 pupils is planned for 16th, 19th and 20th June 2023.</p> <p>Miscellaneous</p> <p>P7 pupils and school staff returned from a successful annual trip to Dalguise. The planning of the 2024 trip has already commenced.</p>	<p>Info</p> <p>Info</p> <p>Info</p> <p>PTA</p> <p>Info</p> <p>Info</p> <p>Info</p>	<p>N/A</p> <p>N/A</p> <p>N/A</p> <p>15/05/2023</p> <p>N/A</p> <p>N/A</p> <p>N/A</p> <p>N/A</p>

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	<p>Transitions (Nursery to P1 and P7 to Academy) are in progress and going very well.</p> <p>The lottery funding for the Sensory Garden has been rejected. School is trying to source grants and donations to cover installation costs. Additional quotations to be obtained from contacts of the PTA members. Mary to contact Gary.</p> <p>Mrs Hughes have talked the attendees through the School Improvement Plan, an electronic copy will be shared with the PTA. It has been discussed that the Digital Leaders could potentially be involved in reminding pupils about online safety.</p> <p>Nursery Update Current Nursery Roll – 41, five (5) new children started this term. 27 children have been registered for next year so far.</p> <p>On Monday, 27th March 2023 the nursery had an unannounced inspection from their regulating body, The Care Inspectorate, where two inspectors looked at all areas of their quality frameworks. They evaluated the nursery with Very Good in all areas, which is a fantastic result and great testament to the all nursery staff. The report can be found on the school website.</p> <p>The old caterpillar room is being used as a multipurpose room/dining area.</p>	<p>Info</p> <p>CH</p> <p>MT</p> <p>CH</p> <p>Info</p> <p>Info</p> <p>Info</p>	<p>N/A</p> <p>Ongoing</p> <p>05/05/23</p> <p>12/05/23</p> <p>N/A</p> <p>N/A</p> <p>N/A</p>
4.	<p>AOB</p> <p>Disco PTA would like to issue a survey to parents with regards to School Discos to gain feedback and ideas for future events. This will be done with the assistance of the school using Microsoft Forms. Next disco date has been provisionally agreed as 22nd June 2023 and ticket sale to take place at school between 19th and 21st June 2023. It has been agreed that children shall bring water bottles.</p> <p>Funding Requests</p> <ul style="list-style-type: none"> • First Aid Course for P5 to P7 - £600.00 • M&M Production - £220.00 • P7 end of term event – ca. £200.00 • Ice Cream on Sports Day – ca. £246.00 <p>All requests above have been approved by PTA. School bank details to be provided to Treasurer.</p> <p>Fence Painting Painting of the fence has been postponed until the weather improves.</p> <p>Duck Race Duck Sale to commence on 9th May 2023 with the school's assistance in distributing to families. Sheet to be updated and given to school together with envelopes.</p> <p>It has been discussed if P7 pupils could assist during the duck race. Mrs Hughes will discuss once more details have been provided by PTA.</p> <p>Next Meeting</p>	<p>MT & FE</p> <p>CH</p> <p>PTA</p> <p>FE</p> <p>MT</p> <p>Info</p>	<p>12/05/2023</p> <p>12/05/2023</p> <p>31/05/2023</p> <p>05/05/2023</p> <p>12/05/2023</p> <p>N/A</p>

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Item No.	Discussion Points	Actionee	Due Date
	Date of next meeting agreed as Tuesday, 5 th September 2023 at 6.30pm. This will be in person at school, however there will also be an option for virtual attendance.		