

Alehousewells Parent Council - Minutes of Meeting



Location	School & Microsoft Teams	Date & Time	5 th September 2023, 6.30pm
Attendees	Carol Hughes (Head Teacher), Mary Thomson (Chair), Faye Emslie (Vice Chair), Anna Soper (Secretary), Laura Laoye (Treasurer), Michelle Morrison (Nursery), Samantha Fleming, Louise Thorburn, Jackie Fraser, Nicola Williams, Linda Harper, Charlie McKenzie, Manuel Ogbonna		
Apologies	Charlie Moynagh, Ashleigh Conner, Lara Sangster, Graeme Asher		
Agenda	<ol style="list-style-type: none"> 1. Chair's Report 2. Treasurer's Report 3. Head Teacher's Report 4. AOB 		

Item No.	Discussion Points	Actionee	Due Date
1	Chair's Report		
A	This years' Duck Race was again a very successful event with a total income of £4,138.00 and £3,010.03 profit after expenditure. Debrief/lessons learned session still to be arranged.	MT	30/09/23
B	The fenced area has been tidied up during the summer holidays, the fence painted and a shed built.	Info	N/A
C	<p>In total 20 responses have been received to the School Disco Survey distributed to parents at the beginning of May. The result have been reviewed with the following outcome:</p> <ul style="list-style-type: none"> ➤ Discos will continue as joint for all classes ➤ Discos will run from 6.30pm until 8.00pm ➤ Children to bring own water bottles ➤ Fruit option will be available as snack ➤ New glow sticks to be bracelet type ➤ Theme and music suggestions will be taken into consideration going forward <p>It has been suggested to increase the price of disco tickets from £2.50 to £3.00, however the review has been postponed and will be reviewed prior to next year's first disco in February.</p> <p>The PTA will also explore options of online payment, Louise will look into this.</p> <p>The next disco will take place on Thursday, 2nd November starting at 6.30pm and finishing at 8.00pm.</p>	LT	31/10/23
2	Treasurer's Report		
D	<p>This year's closing balance as of 31st July 2023 was £5,110.43, current bank balance is £4,321.60.</p> <p>Last year's accounts are ready to be audited and then submitted to OSCR.</p>	Info	N/A
3	Head Teacher's Report		
E	Current School Roll 130	Info	N/A

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	<p>New Primary 1 Pupils 17 New Pupils 4</p> <p>All children have settled in very well. There are no staff changes.</p>		
F	The Relationships, Sexual Health and Parenthood Policy was distributed to parents for review at the end of August. One comment was received and will be responded to. Thereafter the policy will be ready to be implemented.	Info	N/A
G	Based on the latest Home Work Survey, reading home work was given to pupils during last term. After further consultations with teaching staff and parents the majority would like to continue with this setup and will therefore be applied for the entire school year.	Info	N/A
H	All pupils (P1-7) will attend a panto at the Aberdeen Arts Centre on 21 st December 2023 and Mrs Hughes requested for the bus transportation cost of £660.00 to be covered by the PTA. The request was approved.	Info	N/A
I	<p>Currently £2,000.00 has been raised for the Sensory Garden. The decision from Tesco including the amount raised will be received at the end of this month.</p> <p>The intital quote was £7,320.00, however Mrs Hughes obtained an additional quote totalling £5,835.00 for the work to be carried out, which is currently the favourable one.</p> <p>Mrs Hughes suggested a joint (school & PTA) comedy fundraiser with Wray Thomson in a licensed venue in Kemnay, which was welcomed by the PTA. Mrs Hughes will arrange for Wray Thomson to be contacted regarding availability.</p>	CH	13/10/23
J	<p>Mrs Hughes thanked the PTA members involved in the improvement of the fenced area, which now looks lovely. The janitor will apply anti-climb paint on the shed as requested.</p> <p>With regard to the CCTV it has been suggested by the PTA to install four (4) cameras in total to cover the fenced area and also the front of the school, which would cover the nursery. Type of CCTV and locations to be agreed on, depending on the Council requirements. Mary will contact Kemnay Primary to find out more about their set up.</p>	MT	15/09/23
4	Nursery Update		
K	<p>Current Nursery Roll 29 New Children 6 No staff changes.</p>	Info	N/A
L	<p>As part of the nursery information sharing it was stated that the nursery had low attendance during the summer holidays.</p> <p>Nursery continued to share: 'Aberdeenshire Councils Early Years Team are currently holding a parental survey as expected by the Government. The survey link has been emailed out to all current nursery parents and parents of children up to P3. The survey is being carried out to ensure parental feedback is gained on how Aberdeenshire Council are providing the 1140 service. Once the survey is completed, the Early Years Team at</p>	Info	N/A

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	Aberdeenshire Council will enable the Early Years Team to evaluate the service provided.'		
M	The new learning portal "Learning Journals" has been rolled out, both staff and parents are pleased with it.	Info	N/A
N	The garden equipment is outdated, and the nursery is looking to replace it as soon as possible. CCTV would be appreciated as there was damage done to the shed at the entrance of the nursery during the summer holidays.	Info	N/A
4	AOB		
O	AGM The AGM is on Tuesday, 3 rd October 2023 at 6.30pm at school. Date will also be issued in newsletter. Everyone is very welcome to attend.	Info	N/A
P	Active Schools Nicola would like to see more after school activities to be offered at Alehousewells and has been in touch with Active Schools. It would be free for pupils, all that is needed are volunteers/parents to help set up and run the sessions, for example Multi Sports. Volunteers/parents would be PVG assessed by Active Schools. It has been decided to create a survey and ask parents for their opinion/ideas on this and also to see who would be happy to help. Mary will liaise with Active School Coordinator regarding lets of the school hall. Samantha will create survey and send to Mrs Hughes for distribution to parents.	MT/SF	15/09/23
Q	Container Mary will forward container layout to Mrs Hughes for the pupil's contribution to the design.	MT	08/09/23