

Alehousewells Parent Council – AGM Minutes of Meeting



Location	School & Microsoft Teams	Date & Time	3 rd October 2023, 6.30pm
Attendees	Carol Hughes (Head Teacher), Mary Thomson, Faye Emslie, Anna Soper, Laura Laoye, Samantha Fleming, Louise Thorburn, Charlie Moynagh		
Apologies	Mandy MacLean		
Agenda	<ol style="list-style-type: none"> 1. Welcome to the AGM / Introduction 2. Chair's annual report 3. Approval of accounts for the school year 2022-2023 <ul style="list-style-type: none"> • Report for the 2022-2023 accounts • Appointment of independent auditor for next financial year 4. Appointment of Committee members Nomination of: <ul style="list-style-type: none"> • Chairperson • Vice-Chair • Secretary • Treasurer • Committee Members 5. Other items / AOB 		

Item No.	Discussion Points	Actionee	Due Date
1	Welcome to the AGM / Introduction		
A	Mary welcomed all attendees to the AGM.	N/A	N/A
2	Chair's annual report		
B	Please refer to Chair's report attached below.	Info	N/A
3	Approval of accounts for the school year 2022-2023		
C	<p>Laura presented the 2022-2023 income and expenditure, please see further details from the report below:</p> <p>Accounts are complete and awaiting independent examination. The opening balance in August 2022 was £2,517.61 and balance at the end of July 2023 was £5,110.43. Our biggest income was from the duck race. Total raised was £4,138, after expenditure we made a profit of £3,010.03.</p> <p>From 4 discos we raised £1,339.88 and after expenditure we made a profit of £995.22.</p> <p>We spent £625 on Christmas panto by M&M Production plus £60.95 on Santa books for parties.</p> <p>£210.79 was spent on the P7 Leavers trip to Skyline Trampoline Park.</p> <p>£220 went towards the Secret Garden Panto.</p> <p>£600 for First Aid Courses.</p>	Info	N/A

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	<p>In the 2023-2024 school year we have agreed to pay £600 for the cost of buses to the Christmas Panto in Aberdeen.</p> <p>We have also done some work in the playground and put up a shed.</p> <p>We are hoping to have a container in the school ground painted with designs that the children have done in school. We have someone in mind to do but this won't likely happen until the spring.</p>		
D	Louise McIntosh-Graham has been appointed as independent auditor of the accounts for the next financial year.	Info	N/A
4	Appointment of Committee members		
E	<p>The following were suggested and seconded by the group:</p> <p><i>Office Bearers:</i> Mary Thomson - Chair Faye Emslie - Vice-Chair Anna Soper - Secretary Laura Laoye - Treasurer</p> <p><i>Committee:</i> Louise Thorburn Charlie Moynagh Samantha Fleming</p>	Info	N/A
5	Other items / AOB	Info	N/A
F	Comedy Night Fundraiser: Village Hall secured for 23 rd February 2024. Further details to be discussed once information received from Wray Thomson.	Info	N/A
G	Disco Tickets will be sold on Monday (30 th October), Tuesday (31 st October) and Wednesday (1 st November) during break and after school.	Info	N/A
H	The Active School Survey results have now been forwarded to the Active School Coordinator for review and further action.	Info	N/A
I	The next general meeting will take place on Tuesday, 7 th November 2023 at 6.30pm. Everyone welcome.	Info	N/A

Alehousewells Parent Council AGM Chair's Annual Report



2nd October 2023

Thank you all for coming along today.

This last year has flown by, we in the PTA have been hard at work making the school outside area nice and cheerful for the kids to play in. Lots of hours put in by ourselves and our families painting, building, shopping and cleaning.

This has been possible due to the great fundraising events, mainly the duck race which raised an amazing £4,138 with £3,010.03 profit, the school sports day and discos too have been popular and added to our funds.

We have supported the school with fund requests, Laura, our Treasurer, will highlight the main ones such as paying for first aid training, panto etc when she gives her report shortly.

The joint discos are working out great and kids are getting a longer time together. A survey was put out to parents and results listed in our last minutes. We will be reviewing costs but not until after the new year and will give plenty notice if any changes.

The container in the playground will be getting a makeover but will have to wait until spring for dry weather. All drawings submitted by classes are being reviewed and will be passed along to the artist in charge (Penny) and she will work with the children in order to get the best possible final design.

I especially want to say a huge thank you to Mrs Hughes, PTA members and volunteers for all their hard work and commitment to our fundraising events. Without you giving your time we simply could not carry on.

I would like to thank Laura personally for the huge amount of work she has undertaken sorting out the accounts and getting us back on track with OSCR.